



## Statutory Public Meeting AGENDA

# THURSDAY 16 April 2026 – 3:30PM

**WEARING A FACE MASK IS ENCOURAGED TO ENTER THE BUILDING AND MEETING ROOM**

**1. CALL TO ORDER**

**LAND ACKNOWLEDGMENT** *“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings.”*

**2. MEMBERS**(alphabetically)

CHAIRPERSON	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
VICE SECRETARY-TREASURER	Randy Hall	(Councillor Powassan)
2 <sup>ND</sup> VICE SECRETARY-TREASURER	Roger Glabb	(Powassan Citizen appointee)
	(vacancy)	(Unincorporated Townships, Ministry Appointee)

**3. ADOPTION OF AGENDA**

**4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTERST AND GENERAL NATURE THEREOF**

**5. ADOPTION OF MINUTES**

- a) 5 February 2026 (Regular Statutory Public Meeting)
- b) 1<sup>st</sup> April 2026 (Special Meeting)

RECOMMEND ADOPTION

*(motion available)*

**6. PRESENTATIONS / DEPUTUATIONS**

**7. CONSENTS & SUBDIVISIONS**

**1. STATUTORY PUBLIC MEETINGS - CONSENTS**

NAME	B File #	LOCALITY	CONSENT REQUESTED
2804867 Ontario Inc (Macpherson/Brake)	2/2026 (Revised)	EAST MILLS	NEW 1.907ha (*4.711ac) LOT access by a permanent easement from Clear Lake Road
2804867 Ontario Inc (Macpherson/Brake)	3/2026	EAST MILLS	Permanent Easement from Clear Lake Road for vehicular and pedestrian access to the new lot in B2/EM/2026
WHITMELL Joe & Carrie WILDING Robert & Nancy	4/2026	WILSON	NEW 1.88ha (4.65ac) Water Access Only LOT on Little Long Lake
Roman Catholic Episcopal Corp St Joseph Church	9/2026	POWASSAN	NEW 0.063ha (0.16ac) LOT on Memorial Park Drive West
Roman Catholic Episcopal Corp St Joseph Church	10/2026	POWASSAN	NEW 0.063ha (0.16ac) LOT on Memorial Park Drive West
Roman Catholic Episcopal Corp St Joseph Church	11/2026	POWASSAN	NEW 0.063ha (0.16ac) LOT on Memorial Park Drive West
Roman Catholic Episcopal Corp St Joseph Church	12/2026	POWASSAN	NEW 0.70ha (0.17ac) LOT on Memorial Park Drive West



(2)  
(16 April 2026)

(7.1) cont'd...**1. STATUTORY PUBLIC MEETINGS – CONSENTS cont'd...**

<b>NAME</b>	<b>B File #</b>	<b>LOCALITY</b>	<b>CONSENT REQUESTED</b>
COOPER, Raymond & Eileen	13/2026	PATTERSON	LOT ADDITION to 639 Porters Landing Road
GAUTHIER Pascal/FERGUSON Pauline	14/2026	EAST MILLS	LOT ADDITION to Part 2 Plan 42R9068 590 Clear Lake Rd
BROOKS Randall 528596 Ont Inc	15/2026	POWASSAN	NEW 10.48ha (25.89ac) LOT on Main Street
BROOKS Randall 528596 Ont Inc	16/2026	POWASSAN	NEW 10.85ha (26.81ac) LOT on Lindquist Line

**2. PUBLIC MEETINGS - SUBDIVISION APPLICATIONS – Nil**

**3. REPORTS re CONSENT or SUBDIVISION APPLICATIONS presented at prior Public Meeting**

**8. CORRESPONDENCE**

- a) Notice from Ministry of Natural Resources “Inspection of 2026-2027 Annual Work Schedule for the Nipissing Forest”.
- b) Notice of Application for Rezoning 118 Highway 534 to Rural (RU) and General Industrial Exception Zone (M1-9) to permit continued use as a Contractor’s Yard.

**RECOMMEND RECEIPT**

*(motion available)*

**9. BUSINESS ARISING FROM PREVIOUS MINUTES**

**1. Revisions to Resolution 67-2025 for clarification**

**RECOMMENDATION**

THAT Resolution 67-2025 passed on 4 December 2025 be revised to clarify that a surveyor’s sketch is required for all Consent applications, as well as a planning report; and that the planning report may be prepared by the applicant(s) or a qualified Planner (preferably a Planner that is a standing Member of the Ontario Professional Planners Institute (OPPI)).

**RECOMMEND APPROVAL**

**10. NEW BUSINESS**



(3)

(16 April 2026)

## **11. FINANCIAL**

### **1. Update to Schedule A – Planning Services in the NAPBoard Financial Bylaw 1-2026**

#### **RECOMMENDATION**

THAT a by-law be enacted AND be given its first, second and third reading to enactment at this meeting to amend Schedule A of the NAPBoard Financial Bylaw 1-2026 enacted on 5 February 2026, to update the following directives for refund of a paid application fee, upon withdrawal of a submitted Consent Application by the applicant(s):

*At direction of the NAPBoard, a refund of a portion of a Consent Application Fee can be considered by the NAPBoard when the application is withdrawn by instruction of the applicant(s).*

*Refunds rates set out below according to the following circumstances:*

- (i) The full application fee may be refunded prior to any administrative processing.*
- (ii) 90% the application fee may be refunded after administrative processing is commenced but prior to the application being deemed complete and the Notice of Meeting issued.*
- (iii) 10% of the application fee may be refunded after administrative processing and issuance of the Notice of Meeting, but prior to listing on the agenda of the public meeting.*

#### **RECOMMEND APPROVAL**

*(motion available / by-law available)*

### **2. Request for Refund of Application Fee – Withdrawal of Consent Application - Boundary Rd Powassan**

The applicants advised by email received 2 April 2026 that they will not be proceeding with the new lot proposed identified in Consent Application B8/POWASSAN/2026.

The subject application was registered on 9 February 2026 and discussed with Powassan's contract Planner (PlanScape). A Notice of Meeting was yet to be processed for the subject application and therefore a refund of the application fee may be issued at the pleasurer of the NAPBoard.

#### **RECOMMENDATION**

THAT a fee refund for withdrawal of Consent Application B8/POWASSAN/2026 expressed by email on 2 April 2026 prior to issuance of the Notice Meeting, be issued as prescribed in Schedule A of the NAPBoard Financial Bylaw 1-2026 as amended.

#### **RECOMMEND APPROVAL**

*(motion available)*



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**12. CLOSED SESSION**

Subsection 239(1) and 239(2)

(b) a matter involving identifiable individual(s); and/or

(e) litigation or potential litigation, including matters before administrative tribunal; and/or

(k) criteria or instruction to be applied to any negotiation by the board.

*(motion to move into Closed Session available)*

*[Verbal motion to move back into Open Session]*

*[Consideration of any motions or directives out of Closed Session]*

**13. NEXT MEETING (Direction Required)**

**14. ADJOURNMENT**