



**MINUTES**  
**Thursday 17 January 2019**

---

1. CALL TO ORDER

Chairperson Dean Gates assumed Chairmanship and called this meeting to order at approximately 5:30pm in the Elm Room at 250 Clark Street, Powassan, ON P0H 1Z0.

2. ROLL CALL

MEMBERS PRESENT:

	Dave Britton	(Councillor Powassan)
SECRETARY-TREASURER	Richard Drinkwalter	(Powassan Appointee)
	Randy Hall	(Councillor Powassan) (arrived 5:34pm)
CHAIRPERSON	Dean Gates	(Unincorporated Townships, Ministry Appointee)
	Tom Marchant	(Councillor Nipissing)
	Penelope Wallace	(Nipissing Appointee)

MEMBERS ABSENT:

Paul Lafrance (Nipissing Appointee)

OTHERS PRESENT:

B30/EAST MILLS/2018

Ron and Celia Bowyer, applicants

B1/EAST MILLS/2019

Bob Eickmeyer, applicant  
Jim Horner, applicant  
Nancy Harris-Herr of TULLOCH Geomatics Inc., agent  
Dan Salter, adjacent landowner  
Tim Salter, adjacent landowner  
Dick Raycroft, adjacent landowner

B2/NIPISSING/2019

John Kuehni, adjacent landowner

B3/PATTERSON/2019

Dawn Stripe, agent

B4/WILSON/2019

Lynn Brown, agent

B7/PRINGLE/2019

B8/PRINGLE/2019

Paul Goodridge, OLS, Goodridge Goulet Planning Services and Surveying Ltd., agent

Karin Ann Brent, NAPB Administrator



**MINUTES**  
**Thursday 17 January 2019**

3. ADOPTION / REVISION OF AGENDA

No revisions were requested.

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTEREST AND GENERAL NATURE THEREOF - Nil

5. ADOPTION OF MINUTES

RESOLUTION 6-2019    Moved by Richard Drinkwalter                      Seconded by Penelope J Wallace

THAT the Minutes from the following meetings of the North Almaguin Planning Board presented at its meeting of 17 January 2019, be adopted as circulated:

- a) November 22, 2018
- b) January 3, 2019

CARRIED

6. SUBDIVISION APPLICATIONS - Nil

7. CONSENT APPLICATIONS

TIME HEARD	NAME	B File #	LOCALITY	PURPOSE	DECISION
5:32 - 5:34	<b>BOWYER RONALD &amp; CELIA</b>	<b>B30/2018</b>	<b>EAST MILLS</b>	<b>EASEMENT EXTENDING BOWYER ROAD (CONDITION OF APPROVAL OF B4/EAST MILLS/2018)</b>	<b>APPROVED</b>
5:41 – 5:51	<b>EICKMEYER ROBERT / HORNER JAMES</b>	<b>B1 / 2019</b>	<b>EAST MILLS</b>	<b>NEW LOT LE GROU LAKE ROAD</b>	<b>APPROVED WITH CONDITIONS</b>
5:52 – 5:58	<b>KINGSMILL JOHN AND DONNA</b>	<b>B2 / 2019</b>	<b>NIPISSING</b>	<b>NEW LOT PILGERS ROAD</b>	<b>APPROVED WITH CONDITIONS</b>
5:59 - 6:01	<b>JONES RAYMOND AND DEBORAH</b>	<b>B3 / 2019</b>	<b>PATTERSON</b>	<b>NEW LOT HWY 534</b>	<b>APPROVED WITH CONDITIONS</b>
6:02 – 6:04	<b>BROWN JOHN MORGAN</b>	<b>B4 / 2019</b>	<b>WILSON</b>	<b>NEW LOT HWY 522 (PRIOR B4/WILSON/2017 LAPSED)</b>	<b>APPROVED</b>
6:05- 6:07	<b>HALSTEAD FARMS LIMITED</b>	<b>B5 / 2019</b>	<b>POWASSAN</b>	<b>NEW LOT HWY 522 (UNMERGE LOT 32)</b>	<b>APPROVED WITH CONDITIONS</b>



**MINUTES**  
**Thursday 17 January 2019**

6:08 – 6:09	<b>HALSTEAD FARMS LIMITED</b>	<b>B6 / 2019</b>	<b>POWASSAN</b>	<b>NEW LOT HWY 522 (UNMERGE LOT 34)</b>	<b>APPROVED</b>
6:10 – 6:11	<b>BENNETT MARK, DAVE, DONALD &amp; DARLENE</b>	<b>B7/ 2019</b>	<b>PRINGLE</b>	<b>NEW LOT BENNETT ROAD</b>	<b>APPROVED</b>
6:12- 6:13	<b>ODORIZZI, FERNE</b>	<b>B8 / 2019</b>	<b>PRINGLE</b>	<b>LOT ADDITION TO 386 ODORIZZI ROAD</b>	<b>APPROVED</b>

Subsequent to the Board hearing the matter in Consent Application B30/EAST MILLS/2018, Mr. Bowyer asked to address the Board. Mr. Bowyer explained that he had submitted an application for the easement required as a condition in Application B4/EAST MILLS/2018 and \$900.00 fee on 21 March 2018. Mr. Bowyer advised that the application was not processed, nor was his cheque for that application fee ever cashed. Mr. Bowyer explained that his enquiry to NAPBoard staff in early December 2018 resulted in his re-submission of the easement application dealt with at this meeting under file B30/EAST MILLS/2018.

Discussion by the NAPBoard resulted in the following:

RESOLUTION 7-2019

Moved by Dave Britton

Seconded by Randy Hall

THAT Ron and Celia Bowyer be refunded \$300.00 for the difference of fee between their \$900.00 submission on 21 March 2018 and the current \$1200.00 fee, due to mitigating circumstances of the application from 21 March 2018 not being processed and not found in any file records (B30/EAST MILLS/2018).

CARRIED

Written submissions were received for the following Consent applications and recorded in the respective Notice of Decision:

a) Re: B1/EAST MILLS/2019

1. Email dated 11 January 2019 from James Kelly of Long Swamp Camp requesting that the private trail shown on the application sketch, be deemed a public trail to provide access to their camp on lands adjacent to the subject severed parcel.
2. Email dated 14 January 2019 from Dan Salter, owner of Lots 26 and 27, Concession 8 East Mills Twp., requesting that access to his land via the private trail shown on the application sketch, attaching a copy of an email from Paul Kennedy of the Ministry of Natural Resources and Forestry opining that the subject private trail has the status of a forced road.
3. Email dated 14 January 2019 from Deb and Herb Leeming questioning the proposed use of the parcel to be severed in this application.
4. Email dated 15 January 2019 from Deb and Herb Leeming requesting a copy of the Notice of Decision for the subject Consent.



**MINUTES**  
**Thursday 17 January 2019**

---

5. Email dated 15 January 2019 from Tammy Girard – Treasurer for the Tin Can Shooters Hunt Club requesting a permanent easement along the private trail indicated on the application sketch to ensure continued vehicular and pedestrian access to their hunt camp.

b) Re: B2/NIPISSING/2019

A letter dated 18 December 2018 from the Township of Nipissing submitting its Council Resolution R2018-228 recommending approval subject to conditions:

1. The lot must comply with the Township of Nipissing's Official Plan policies.
2. A copy of the decision of the North Almaguin Planning Board be forwarded to the Township of Nipissing.

c) Re: B5/POWASSAN/2019

A memorandum dated 12 December 2018 from Kimberly Bester, Deputy Clerk for the Municipality of Powassan advising it has no concerns with the request to re-establish the subject 40 hectare lots that have merge on title and suggesting that the applicants prepare a sketch showing the location of the buildings on the lot subject of Application B5/POWASSAN/2019 to determine compliance with setback requirements.

d) Re: B6/POWASSAN/2019

A memorandum dated 12 December 2018 from Kimberly Bester, Deputy Clerk for the Municipality of Powassan advising it has no concerns with the request to re-establish the subject 40 hectare lot [Lot 34, Concession 2 that have merged on title to the adjacent lot.

8. CORRESPONDENCE

RESOLUTION 8-2019

Moved by Dave Britton

Seconded by Tom Marchant

That the following correspondence presented in the agenda for 17 January 2019 meeting of the North Almaguin Planning Board be received for information:

- a) Letter (undated) from the Canadian Cancer Society acknowledging the NAPBoard's support of the Powassan Voodoos 2018 Pink in the Rink game as part of the 2018 Breast Cancer Awareness Campaign.
- b) Email dated 28 November 2018 from the Ministry of Municipal Affairs and Housing seeking participation through submissions with views on how to expand the supply of ownership and rental housing in Ontario.

CARRIED





**MINUTES**  
**Thursday 17 January 2019**

---

AND THAT the draft Policy titled “Guiding Principles Regarding Fees for Consents” as amended according to those comments and presented to the North Almaguin Planning Board at its meeting on 17 January 2019, be adopted.

CARRIED

RESOLUTION 11-2019                      Moved by Randy Hall                      Seconded by Richard Drinkwalter

THAT the document dated 14 January 2019 titled Synopsis of NAPBoard Comments on the draft Policy titled “Payment Authorization Policy” be received;

AND THAT the draft Policy titled “Payment Authorization Policy” as amended according to those comments and presented to the North Almaguin Planning Board at its meeting on 17 January 2019, be adopted.

AND THAT the draft Policy titled “Mileage Reimbursement” drafted to address applicable comments outlined in the Synopsis document dated January 14, 2019 and presented to the North Almaguin Planning Board at its meeting on 17 January 2019, be adopted.

CARRIED

10. FINANCIAL REPORT

1. Draft 2019 Budget

The draft Budget for the fiscal year 2019 was presented for approval.

RESOLUTION 12-2019                      Moved by Dave Britton                      Seconded by Randy Hall

THAT the draft Budget for the fiscal year of 2019 (1st January through 31st December) presented to the North Almaguin Planning Board at its meeting of 17 January 2019, be adopted.

CARRIED

2. Current Financial Status (verbal report)

The NAPBoard Administrator gave a verbal updated on the financial status of the Board’s account advising that the balance was currently approximately \$20,000.00 as anticipated.

11. NEW BUSINESS - Nil

