



MINUTES

Thursday May 17, 2018

1. CALL TO ORDER

Chairperson Leslie Straus called this meeting to order at approximately 5:30pm, in the Town of Powassan's Council Chamber, 2nd Floor of 466 Main Street, Powassan, ON P0H 1Z0.

A moment of silence was held to honour the late Judy Gauthier for her faithful service to this Board as its Planning Administrator.

2. ROLL CALL

MEMBERS PRESENT:

Dave Britton	(Councillor, Town of Powassan)
Richard Drinkwalter – Secretary-Treasurer	(Town of Powassan)
Larry Ciglen	(Town of Powassan)
Dean Gates	(Unincorporated Townships, Parry Sound)
Tom Marchant	(Councillor, Twp. of Nipissing)
Leslee Straus – Chairperson	(Twp. of Nipissing)
Doug Walli	(Twp. of Nipissing)

OTHER PRESENT:

P.A. Blackburn, OLS – Agent for the applicants of Consent B6/NIPISSING/2018
Karin Ann Brent, AMCT – Administrator, NAPBoard

3. ADOPTION/REVISION OF AGENDA

At the request of Councillor Dave Britton, item b. was added to NEW BUSINESS for his update on the Board's office relocation to 250 Clark Street.

Also, the Board advised its prior request to add a standard category of business for financial reporting on the agenda for each regular meeting of this Board.

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosures were offered.

5. ADOPTION/REVISION OF MINUTES

Moved by Doug Walli

Seconded by Larry Ciglen

That the Minutes for the following meetings be adopted as presented:

- March 22, 2018
- April 24, 2018
- May 11, 2018

CARRIED



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6. PRESENTATIONS – Nil
7. SUBDIVISION APPLICATIONS – Nil
8. CONSENTS APPLICATIONS

TIME HEARD	NAME	B File #	MUNICIPALITY	PURPOSE	DECISION
5:34pm 5:38pm	BREWES	B6/2018	NIPISSING	LOT ADDITION	Conditional Approval moved by Tom Marchant, seconded by Doug Walli, and carried
5:39pm 5:42pm	BROOKS	B7/2018	MC CONKEY	NEW LOT	Conditional Approval moved by Dean Gates, seconded by Tom Marchant, and carried.
5:43pm 5:44pm	BROOKS	B8/2018	MC CONKEY	NEW LOT	Conditional Approval moved by Richard Drinkwalter, seconded by Larry Ciglen, and carried.

9. OLD BUSINESS

- a. Bill 139

The Administrator was directed to review Bill 139 for possible revisions to the Board's Procedure By-law.

DIRECTION

10. NEW BUSINESS

- a. Administrative Report re: Direction for Fees for Consents

The Board directed that each request for waiver or reduction of the consent application fee be reported to the Board for its consideration.



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NEW BUSINESS cont'd...

b. Relocation of Board Office to 250 Clark Street Powassan Ontario

Councillor Dave Britton reported the status of the upcoming relocation of the Town of Powassan's administrative offices to 250 Clark Street, and advised the Board that it will be provided with an office for which rent will be paid. Services that the Town of Powassan will provide with that office were explained. The Board discussed options and directed the Administrator to call a special meeting for review of its existing contracts for phone, internet and the photocopier unit and general business operations.

DIRECTIONS

11. CORRESPONDENCE

The following items were presented:

- a. Notice of Public Meeting 5 June 2018 – Town of Powassan – Zoning By-law Amendment – Quarry Operations in the vicinity of Concession 15 (Oakwood Road/McCharles)
- b. Notice of Passing Re-Zoning By-law 2018-22 – Twp. of Nipissing – 125 Hunters Bay Road
- c. Ministry of Government and Consumer Services Ontario re: Freedom of Information Act updates

Received for Information

12. FINANCIAL REPORT

Councillor Dave Britton gave a verbal report to the Board on the following:

- The Board has been issued a debit card for purchasing operational supplies.
- Overdraft protection has been applied to the Board's chequing account.
- Applications for a line of credit or a credit card for the Board have not been processed as the bank requires substantive assets for guarantee which this not-for-profit entity cannot provide.

RECEIVED FOR INFORMATION

13. CLOSED SESSION – Nil

14. RETURN TO REGULAR SESSION N/A

15. RESOLUTIONS ARISING FROM THE CLOSED SESSION – Nil

16. NEXT REGULAR MEETING – July 19, 2018

17. ADJOURNMENT – 6:45pm

Chairperson Leslee Straus