



Public Meeting AGENDA

**THURSDAY 3 April 2025 – 6:00PM
250 Clark Street, Powassan ON P0H 1Z0**

WEARING A FACE MASK IS ENCOURAGED TO ENTER THE BUILDING AND MEETING ROOM*

1. CALL TO ORDER

LAND ACKNOWLEDGMENT *"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings."*

2. ROLL CALL OF MEMBERS (alphabetically)

VICE-CHAIRPERSON	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
CHAIRPERSON	Dean Gates	(Unincorporated Townships, Ministry Appointee)
DIRECTOR	Roger Glabb	(Powassan Citizen appointee)
VICE SECRETARY-TREASURER	Randy Hall	(Councillor Powassan)

3. ADOPTION OF AGENDA (Verbal Motion)

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTEREST AND GENERAL NATURE THEREOF

5. ADOPTION OF MINUTES

a) 30 January 2025 (Regular Public Meeting)

RECOMMEND ADOPTION
(motion available)

6. PRESENTATIONS / DEPUTATIONS

A) Stefan Szczerbak, MCIP, RPP, Principal Planner, **PLANSCAPE INC.**

Review of the Ontario Provincial Policy Statement

Review of the Ontario Official Plan Process

RECOMMEND RECEIPT
(motion available)



(2)
(3 April 2025)

7. CONSENTS & SUBDIVISIONS

1. PUBLIC MEETINGS – CONSENTS-

NAME	B File #	LOCALITY	CONSENT REQUESTED
STRIPE George H	B10/2025	PRINGLE	NEW 8.2ha (20.3ac) LOT on south side Hwy 522
STRIPE George H	B11/2025	PRINGLE	NEW 2.2ha (5.4 ac) LOT on north side Hwy 522
NADROFSKY Larry & Cynthia	B12/2025	POWASSAN	NEW 4.05ha (10ac) LOT on Hummel Line
DIVER Daniel	B13/2025	POWASSAN	LOT ADDITION 11.12ha (27.48ac) from 1324 Genesee Lake Rd
BYERS Gilert & Vera Jean	B14/2025	POWASSAN	RE ESTABLISH MERGED PROPERTY 100 Park Lane / 309 Alsace Rd

RECEIVE PUBLIC INPUT / DECISIONS at the pleasure of the NAPBoard
(motions available)

2. PUBLIC MEETINGS - SUBDIVISION APPLICATIONS – Nil

3. REPORTS re CONSENT or SUBDIVISION APPLICATIONS presented at prior Public Meeting

1. B2 through B5 MC CONKEY 2025 – NEW LOTS on Concession Lot that comprises 2 parcels

Consent applications B2 through B5/MC CONKEY 2024 were presented at the statutory public meeting held on January 2025 for public input, and referred to this meeting for disposition at the request of the NAPBoard to allow its Members the review information regarding the creation of 2 new lots on each parcel created by the transection of the subject Concession Lot by a lake.

Information regarding survey practices involving land transected by a lake (or other body of water) was emailed by the applicant's agent and also attached to this agenda for this item.

NAME	B File #	LOCALITY	CONSENT REQUESTED
2088921 Ont Ltd (Brandt)	2/2025	MC CONKEY	NEW 4.0ha Water Access Only LOT Big Caribou Lake (Lot 21 Con5)
2088921 Ont Ltd (Brandt)	3/2025	MC CONKEY	NEW 4.0ha Water Access Only LOT Big Caribou Lake (Lot 21 Con5)
2088921 Ont Ltd (Brandt)	4/2025	MC CONKEY	NEW 2.0ha Water Access Only LOT Big Caribou Lake(Lot 21 Con5)
2088921 Ont Ltd (Brandt)	5/2025	MC CONKEY	NEW 2.0ha Water Access Only LOT Big Caribou Lake(Lot 21 Con5)

RECOMMEND DECISIONS at the pleasure of the NAPBoard
(motions available)

8. CORRESPONDENCE

- Email 26 February 2025 issuing a Notice of Meeting scheduled for 17 March 2025 to consider a Rezoning Application for property municipally known as #49 Highway 522.
- Email 11 March 2025 from the North Bay Mattawa Conservation Authority (NBMCA) advising its service delivery for the year 2025 (OBC Clearance, File Reviews, Lands to be Sold/Developed, Planning Act Proposals)
- Letter dated 15 March 2025 from the North Bay Office – Ministry of Natural Resources regarding its 2025-2026 fiscal year Work Schedule for the Nipissing Forest.
- Letter (undated) from the Powassan and District Foodbank thanking the NAPBoard for its support (donation).

RECOMMEND RECEIPT FOR INFORMATION
(motion available)

9. BUSINESS ARISING FROM PREVIOUS MINUTES



(3)
(3 April 2025)

10. NEW BUSINESS

1. Review and Updates Recommended for the NAPBoard Procedure Bylaw

The Procedure Bylaw is regularly reviewed toward implementing directives that will improve the operation of the NAPBoard meetings and administrative processing of resolutions and decisions issued.

RECOMMENDATION

1. That the draft Procedure Bylaw attached as Appendix A to the Report to NAPBoard at its meeting on 3 April 2025, addressing improvements to NAPBoard operations, be enacted to repeal and replace the current by-law, including the following new provisions:
 - a) Identification of a new appointed position of a “Presiding Officer” aside from the offices of Chairperson and Secretary-Treasurer and respective Vice positions, in subsection 5.1.
 - b) Direction to the Administrative Director to apply e-signature of the attending Presiding Officer or Chairperson or Vice-Chairperson as well as the attending Secretary-Treasurer or Vice Secretary-Treasurer, to routine documentation, *specifically and only* Resolutions and Notices of Decisions issued by the NAPBoard and adopted Minutes and enacted By-laws, in subsection 5.1.
2. That the new Procedure By-law identified in paragraph 1. of this Recommendation be given its first, second and third reading and enacted at the 3 April 2025 for its implementation effective 3 April 2025.

RECOMMEND APPROVAL

(motion available/ by-law available)

2. Report Regarding a New Fee Proposed for Fee Schedule A of the NAPB Financial Bylaw

Report dated 30 January 2025 presenting a new fee for cost recovery when a substantive revision to an application for a plan of subdivision requires re-review by the Municipality and applicable agencies, and re-issuance of the Notice of Meeting as prescribed in O. Regulation 544/06.

RECOMMENDATION

That a by-law be enacted to amend NAPBoard Financial Bylaw 1-2025, to add a new fee to Schedule A for subdivision application processes, in the amount of \$4,000.00 to recover the cost of agency recirculation and fulfilling the prescribed issuance of the notice of the public statutory meeting to consider the revised application for a plan of subdivision.

DIRECTION REQUIRED

(motion available / amending by-law available)

RECOMMEND APPROVAL

(motion available / by-law available)



(4)
(3 April 2025)

11. FINANCIAL

1. Draft Budget for Fiscal Year 2025

RECOMMEND APPROVAL

(motion available)

12. CLOSED SESSION*(Pursuant to subsection 239 (1) 3.1) of the Municipal Act) [IF REQUIRED]*

Subsection 239 (1):

Item (b): matter(s) about identifiable individual(s);
and/or

Item (e): litigation or potential litigation, including matters before administrative tribunals, affecting the
municipality or local board;

and/or

Item (k): matter(s) about criteria or instruction to be applied to any negotiation of the board.

(motion to move into Closed Session available)

[Verbal motion to move back into Open Session]

[Consideration of any motions or directives out of Closed Session]

13. NEXT REGULAR PUBLIC MEETING – *scheduled for 29 May 2025*

14. ADJOURNMENT