



**Statutory Public Meeting
AGENDA**

THURSDAY 16 April 2026 – 3:30PM

WEARING A FACE MASK IS ENCOURAGED TO ENTER THE BUILDING AND MEETING ROOM

1. CALL TO ORDER

2. MEMBERS(alphabetically)

CHAIRPERSON	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
VICE SECRETARY-TREASURER	Randy Hall	(Councillor Powassan)
2 ND VICE SECRETARY-TREASURER	Roger Glabb	(Powassan Citizen appointee)
	(vacancy)	(Unincorporated Townships, Ministry Appointee)

STAFF

Karin Ann Brent – NAPB Administrative Director

3. ADOPTION OF AGENDA

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTERST AND GENERAL NATURE THEREOF

5. ADOPTION OF MINUTES

- a) 5 February 2026 (Regular Statutory Public Meeting)
- b) 1st April 2026 (Special Meeting)

RECOMMEND ADOPTION

(motion available)

6. PRESENTATIONS / DEPUTATIONS

7. CONSENTS & SUBDIVISIONS

1. STATUTORY PUBLIC MEETINGS - CONSENTS

NAME	B File #	LOCALITY	CONSENT REQUESTED
2804867 Ontario Inc (Macpherson/Brake)	2/2026 (Revised)	EAST MILLS	NEW 1.907ha (*4.711ac) LOT access by a permanent easement from Clear Lake Road
2804867 Ontario Inc (Macpherson/Brake)	3/2026	EAST MILLS	Permanent Easement from Clear Lake Road for vehicular and pedestrian access to the new lot in B2/EM/2026
WHITMELL Joe & Carrie WILDING Robert & Nancy	4/2026	WILSON	NEW 1.88ha (4.65ac) Water Access Only LOT on Little Long Lake
Roman Catholic Episcopal Corp St Joseph Church	9/2026	POWASSAN	NEW 0.063ha (0.16ac) LOT on Memorial Park Drive West
Roman Catholic Episcopal Corp St Joseph Church	10/2026	POWASSAN	NEW 0.063ha (0.16ac) LOT on Memorial Park Drive West
Roman Catholic Episcopal Corp St Joseph Church	11/2026	POWASSAN	NEW 0.063ha (0.16ac) LOT on Memorial Park Drive West
Roman Catholic Episcopal Corp St Joseph Church	12/2026	POWASSAN	NEW 0.70ha (0.17ac) LOT on Memorial Park Drive West



(2)
(16 April 2026)

(7.1) cont'd...**1. STATUTORY PUBLIC MEETINGS – CONSENTS cont'd...**

NAME	B File #	LOCALITY	CONSENT REQUESTED
COOPER, Raymond & Eileen	13/2026	PATTERSON	LOT ADDITION to 639 Porters Landing Road
GAUTHIER Pascal/FERGUSON Pauline	14/2026	EAST MILLS	LOT ADDITION to Part 2 Plan 42R9068 590 Clear Lake Rd
BROOKS Randall 528596 Ont Inc	15/2026	POWASSAN	NEW 10.48ha (25.89ac) LOT on Main Street
BROOKS Randall 528596 Ont Inc	16/2026	POWASSAN	NEW 10.85ha (26.81ac) LOT on Lindquist Line

2. PUBLIC MEETINGS - SUBDIVISION APPLICATIONS – Nil

3. REPORTS re CONSENT or SUBDIVISION APPLICATIONS presented at prior Public Meeting

8. CORRESPONDENCE

- a) Notice from Ministry of Natural Resources “Inspection of 2026-2027 Annual Work Schedule for the Nipissing Forest”.
- b) Notice of Application for Rezoning 118 Highway 534 to Rural (RU) and General Industrial Exception Zone (M1-9) to permit continued use as a Contractor’s Yard.

RECOMMEND RECEIPT

(motion available)

9. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Revisions to Resolution 67-2025 for clarification

RECOMMENDATION

THAT Resolution 67-2025 passed on 4 December 2025 be revised to clarify that a surveyor’s sketch is required for all Consent applications, as well as a planning report; and that the planning report may be prepared by the applicant(s) or a qualified Planner (preferably a Planner that is a standing Member of the Ontario Professional Planners Institute (OPPI)).

RECOMMEND APPROVAL

10. NEW BUSINESS



(3)

(16 April 2026)

11. FINANCIAL

1. Update to Schedule A – Planning Services in the NAPBoard Financial Bylaw 1-2026

RECOMMENDATION

THAT a by-law be enacted AND be given its first, second and third reading to enactment at this meeting to amend Schedule A of the NAPBoard Financial Bylaw 1-2026 enacted on 5 February 2026, to update the following directives for refund of a paid application fee, upon withdrawal of a submitted Consent Application by the applicant(s):

At direction of the NAPBoard, a refund of a portion of a Consent Application Fee can be considered by the NAPBoard when the application is withdrawn by instruction of the applicant(s).

Refunds rates set out below according to the following circumstances:

- (i) The full application fee may be refunded prior to any administrative processing.*
- (ii) 90% the application fee may be refunded after administrative processing is commenced but prior to the application being deemed complete and the Notice of Meeting issued.*
- (iii) 10% of the application fee may be refunded after administrative processing and issuance of the Notice of Meeting, but prior to listing on the agenda of the public meeting.*

RECOMMEND APPROVAL

(motion available / by-law available)

2. Request for Refund of Application Fee – Withdrawal of Consent Application - Boundary Rd Powassan

The applicants advised by email received 2 April 2026 that they will not be proceeding with the new lot proposed identified in Consent Application B8/POWASSAN/2026.

The subject application was registered on 9 February 2026 and discussed with Powassan's contract Planner (PlanScape). A Notice of Meeting was yet to be processed for the subject application and therefore a refund of the application fee may be issued at the pleasure of the NAPBoard.

RECOMMENDATION

THAT a fee refund for withdrawal of Consent Application B8/POWASSAN/2026 expressed by email on 2 April 2026 prior to issuance of the Notice Meeting, be issued as prescribed in Schedule A of the NAPBoard Financial Bylaw 1-2026 as amended.

RECOMMEND APPROVAL

(motion available)



(4)
(16 April 2026)

12. CLOSED SESSION

Subsection 239(1) and 239(2)

(b) a matter involving identifiable individual(s); and/or

(e) litigation or potential litigation, including matters before administrative tribunal; and/or

(k) criteria or instruction to be applied to any negotiation by the board.

(motion to move into Closed Session available)

[Verbal motion to move back into Open Session]

[Consideration of any motions or directives out of Closed Session]

13. NEXT MEETING (Direction Required)

14. ADJOURNMENT