



MINUTES
Monday 4 May 2020

1. CALL TO ORDER

Chairperson Dean Gates assumed Chairmanship and called this meeting to order at approximately 5:32pm via teleconference.

2. MEMBERS PRESENT:

SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
VICE-SECRETARY-TREASURER	Randy Hall	(Councillor Powassan)
CHAIRPERSON	Dean Gates	(Unincorporated Townships, Ministry Appointee)
	Tom Marchant	(Councillor Nipissing)
	Penelope Wallace	(Nipissing Appointee)

MEMBERS ABSENT: Paul Lafrance (Nipissing Appointee)

OTHERS PRESENT:

Karin Ann Brent – NAPBoard Administrator

3. ADOPTION OF AGENDA

The agenda was approved as presented through a verbal motion moved by Dave Britton and seconded by Randy Hall.

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTEREST AND GENERAL NATURE THEREOF- Nil

5. NEW BUSINESS

1. Scheduling of Teleconference Meetings and Public Meetings to Hear Consent Applications

Direction on how the NAPBoard wishes to proceed with its meetings until the COVID 19 Containment regulations are lifted by the Federal and Provincial governments, is required to allow preparation of the respective documentation.

RECOMMENDATION

1. THAT the NAPBoard meet by teleconference as required to deal with the business of its administrative operations, firstly on Thursday 21 May 2020 and subsequently on special meetings called to deal with other business items that arise during the COVID 19 containment period.
2. THAT a tentative date be set in the month of June 2020 at which Consent applications may be heard at a regular public meeting subject to the Federal and Provincial containment regulations being revised or retracted to allow a public meeting to be held at which the applicant(s), agent(s) and interested persons may attend.

AND THAT should a public meeting be held to hear Consent applications, the number of persons allowed into the meeting room at any one time, be restricted to the Members of the NAPBoard, the NAPBoard administrator, and in turn, the respective applicant(s), agent and interested persons specific to each application being considered, according to any regulations issued by the respective Federal or Provincial governments.



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Discussion was held regarding the availability of a venue to meet will rely on the COVID 19 containment restrictions being revised or retracted.

Further discussion was held regarding the question of holding a statutory public meeting by teleconference in regard to the complexities of upholding the requirements of a public meeting unless the Minister of Municipal Affairs and Housing issues a specific directive regarding hearing Consents via virtual media.

RESOLUTION 21-2020 Moved by Dave Britton Seconded by Randy Hall

1. THAT the NAPBoard hold special meetings by teleconference as required to deal with the business of its administrative operations, firstly on Thursday 21 May 2020 and subsequently on special meetings called to deal with other business items that arise during the COVID 19 containment period.
2. THAT a date be set to hear Consent applications at a regular public meeting once the Federal and Provincial containment regulations are revised or retracted to allow a public meeting to be held at which the applicant(s), agent(s) and interested persons may attend, or a public meeting by virtual platform that will uphold the requirements for a public meeting.

CARRIED

RECORDED VOTE:

MEMBER NAME	YEA	NAY
BRITTON	X	
GATES	X	
HALL	X	
LAFRANCE	Absent	Absent
MARCHANT	X	
WALLACE	X	
<i>Vacancy</i>	<i>Vacancy</i>	<i>Vacancy</i>

6. **CLOSED SESSION** – Nil
7. **NEXT MEETING** - 21 May 2020 (teleconference pending suspension of COVID19 containment)

Discussion resulted in a request that a draft protocol for processing requests for Consent application refunds be reported to the 21 May 2020 meeting.

8. **ADJOURNMENT**- 6:20pm

Chairperson Dean Gates

Secretary-Treasurer Dave Britton

These Minutes were adopted 21 May 2020