



Public Meeting AGENDA

THURSDAY 2 DECEMBER 2021– 5:30PM
250 Clark Street, Powassan ON P0H 1Z0

** COVID-19 containment measures will be practiced **

** PRE REGISTRATION of your intent to attend the meeting in person is MANDATORY
YOU MUST WEAR A FACE MASK TO ENTER THE BUILDING AND MEETING ROOM**

Observation of the meeting is available on the NAPBoard FaceBook page

1. CALL TO ORDER

2. ROLL CALL OF MEMBERS (alphabetically)

SECRETARY-TREASURER	John Borlase	(Unincorporated Townships, Ministry Appointee)
CHAIRPERSON	Dave Britton	(Councillor Powassan)
	Dean Gates	(Unincorporated Townships, Ministry Appointee)
	Roger Glabb	(Powassan Citizen appointee)
	Randy Hall	(Councillor Powassan)

3. ADOPTION OF AGENDA

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTERST AND GENERAL NATURE THEREOF

5. ADOPTION OF MINUTES

a) 7th October 2021

RECOMMEND ADOPTION

(motion available)

6. PRESENTATIONS / DEPUTATIONS

7. 1. CONSENT APPLICATIONS

NAME	B File #	LOCALITY	CONSENT REQUESTED
MECHEFSKE Peter A	21/2021	POWASSAN	RE-ESTABLISH LOT 9 Concession 5 Hummel Line
HUGHES Evan	22/2021	POWASSAN	CREATE a NEW 2.0 LOT fronting on Highway 534
HUGHES Evan	23/2021	POWASSAN	CREATE a 0.8 ha PARCEL to be conveyed as a REAR LOT ADDITION to the new LOT requested in B22/2021
McRAE-PIERCEY	25/2021	POWASSAN	CREATE a NEW 1.1 ha LOT fronting on Hemlock Road
McRAE-PIERCEY	26/2021	POWASSAN	CREATE a NEW 2.87 ha LOT fronting on Hemlock Road
RAINVILLE Julie HELLQUIST Paul	30/2021	EAST MILLS	CREATE a NEW 1.5 ha LOT fronting on Highway 522
RAINVILLE Julie HELLQUIST Paul	31/2021	EAST MILLS	CREATE a NEW 3.7 ha LOT fronting on Highway 522
WITT Michael R	33/2021	PATTERSON	CREATE a 0.38 PARCEL to convey as a LOT ADDITION to Block A Reg. Plan M-334 Limberlost Point Road
ALDRICH David & Lois	34/2021	HARDY	CREATE a NEW 4.6 ha LOT fronting on North Road
ALDRICH David & Lois	35/2021	HARDY	CREATE a NEW 9.8 ha LOT fronting on North Road

2. SUBDIVISION APPLICATIONS - Nil



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(2 December 2021)

8. CORRESPONDENCE

1. Notice of Meeting 7 December 2021 - Amendment to Powassan Zoning Bylaw for Housekeeping Purposes (Applies to all lands Zoned "Rural" (RU) to allow a detached private garage or any other accessory structure to be located within the front yard provided the minimum required setback from the front line is met.)

RECOMMEND RECEIPT

(motion available)

9. BUSINESS ARISING FROM PREVIOUS MINUTES - Nil

10. NEW BUSINESS

1. FORM to Assist with Applicant/Agent/Solicitor Requests for Revision(s) to Condition(s) of Approval

Report to the NAPBoard meeting of 2 December 2021 providing a draft FORM to assist with applicant/agent/solicitor requests for revision(s) to condition(s) of approval.

RECOMMENDATION

THAT the Form attached as Appendix A to the Report to the NAPBoard meeting scheduled for 2 December 2021, to assist Applicant(s)/Agent or Solicitor to submit a detailed request for revision to a condition of approval issued by the NAPBoard in a bona fide Notice of Decision, be approved and made available in PDF format on the NAPBoard website.

RECOMMEND APPROVAL

(motion available)

2. Revision to Consent Application and Certification Fees

Report to the NAPBoard meeting of 2 December 2021 responding to requests of certain NAPBoard Members to increase the Consent application fee and the Certification fee. This Report also presents a fee for re-processing Consents that have lapsed due to COVID shut down impacts on the survey, legal and land registration processes required to complete the Consent process.

RECOMMENDATION

1. THAT the revised Consent application, Certification fees and the related Honorarium fee set out in APPENDIX A to this report to the NAPBoard at its meeting on 2 December 2021, be approved.
2. THAT the draft qualification protocol set out in APPENDIX B to the Report to the NAPBoard at its meeting on 2 December 2021, for determining eligibility for a reduced fee to process a Consent request anew, due to lapse of a conditional approval as a result of the COVID 19 pandemic regulated shut downs and resultant manpower impacts during the years 2020 and 2021, be approved.
3. THAT a by-law be enacted to amend the NAPBoard Financial Bylaw in the Schedules A and D to implement to the fees set out in APPENDIX A to the Report to the NAPBoard at its meeting on 2 December 2021, to take effect 1st January 2022.

RECOMMEND APPROVAL (motion available / by-law available)



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(2 December 2021)

3. Scheduling Public Meetings 2022 & Review of Processing Consents

Report to the NAPBoard meeting on 2 December 2021 presenting a roster of meeting dates for the year 2022 and reviewing how Consent applications are presented to public meetings.

RECOMMENDATION

1. THAT the schedule of 2022 public meetings set out in APPENDIX A to this Report to the NAPBoard at its meeting on 2 December 2021, be approved.
2. THAT the NAPBoard give its direction on implementing the protocols for public meetings to receive public input on the requests for Consents and referral for the Planner's Report and consideration at the next public meeting for decision, as set out in this Report to the NAPBoard at its meeting on 2 December 2021.

RECOMMEND APPROVAL / DIRECTION REQUIRED

(motion available)

4. MPAC Licence Agreement Renewal

Email dated 15 November 2021 from MPAC Judy Sauder Account Support Coordinator, Municipal Stakeholder Relations, Valuation and Customer Relations, advising that the Municipal Connect Licence is due for renewal before the end of this calendar year. As this is the last meeting for 2021, it would be prudent for the NAPBoard to issue a Resolution authorizing the Chairperson and Secretary-Treasurer to execute that licence agreement when it becomes available.

RECOMMEND APPROVAL

(motion available)

5. Request for Statistics from Almaguin Community Economic Development

Email dated 10 November 2021 from Dave Gray, Ec.D. Director of Economic Development, Almaguin Community Economic Development, seeking statistics of the NAPBoard Consent application activity over the past 10 years. At this will require staff time to fulfill, this request is put to the NAPBoard for its direction to staff to undertake the collation of the requested statistics. The estimated time to perform this task is 15 hours.

DIRECTION REQUIRED

(motion available)

11. FINANCIAL REPORT

Chart of the financial status of the NAPBoard to 31 October 2021

12. CLOSED SESSION (Pursuant to Subsections 239(2)(a) (e) and (6) of the *Municipal Act, 2001, S.O.2001, C.25*)

THAT pursuant to subsections 239(2) and (6) of the *Municipal Act, 2001, S.O. 2001, C.25*, that the North Almaguin Planning Board resolve to close a portion of this meeting to consider:

- Subsection 239 (2):

(b) a matter involving identifiable individual(s)

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

DIRECTION REQUIRED



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(2 December 2021)

13. NEXT MEETING: to be determined

14. ADJOURNMENT