



AGENDA

Special *Teleconference* Meeting Tuesday 16 February 2021 – 2:00PM (*re: COVID-19 containment)

1. CALL TO ORDER

2. ROLL CALL OF MEMBERS

SECRETARY-TREASURER	John Borlase	(Unincorporated Townships, Ministry Appointee)
CHAIRPERSON	Dave Britton	(Councillor Powassan)
	Dean Gates	(Unincorporated Townships, Ministry Appointee)
	Roger Glabb	(Powassan Appointee)
VICE-SECRETARY-TREASURER	Randy Hall	(Councillor Powassan)

3. ADOPTION OF AGENDA

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTEREST AND GENERAL NATURE THEREOF

5. ADOPTION OF MINUTES

a) 19 November 2020

RECOMMEND ADOPTION

(motion available)

6. PRESENTATIONS / DELEGATIONS – Nil

7. CORRESPONDENCE

1. Notice of Hearing by LPAT – Appeal of B3 and B4 MC CONKEY 2020

RECEIVE FOR INFORMATION



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(16 February 2021)

8. NEW BUSINESS

1. B31/WILSON/2020 Request for Revision of Condition of Approval

Report dated 18 February 2021 responding to a request from the applicant for revision of condition of approval 3.2 regarding septic system feasibility on a new lot.

RECOMMENDATION

That condition of approval 3.2 for Consent file B31/WILSON/2019 be revised as follows:

“That the applicant provide written confirmation from a qualified professional confirming that there is sufficient area and setback from the abutting waterbody on both the retained and severed lands to provide for the construction of a sanitary sewage disposal system in accordance with Part 8 of the Ontario Building Code, or an alternative advanced treatment system. For the purposes of this condition a qualified professional may include:

- 1) the North Bay Mattawa Conservation Authority; OR
- 2) the Ontario Ministry of the Environment Conservation and Parks (MOECP) (Ontario Water Resources Act (OWRA)); OR
- 3) a person who is qualified to design sewage systems under Part 8 of the Ontario Building Code and who holds a current/valid Building Code identification Number (BCIN); OR
- 4) an engineer.”

DIRECTION REQUIRED

(motion available)

2. Amendments to Schedules A & E and new Schedule G for Financial By-law 2-2020 as amended

Report dated 16 February 2021 presenting additional fees to Schedules A and E of Financial By-law 2-2020 as amended, and new Schedule G to enact a reimbursement rate for use of personal electronic devices by NAPBoard Members and staff.

REPORT RECOMMENDATION

THAT the respective amendments addressed in the Report to the 18 February 2021 meeting of the North Almaguin Planning Board be approved and applied to the proposed Financial By-law Schedules.

AND THAT the amending by-law to enact the approved amendments set out in this Report, be given its first, second and final reading and be enacted.

RECOMMEND APPROVAL

(motion available) (by-law available)



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(16 February 2021)

(8.)

3. New Information Piece Titled: "How to Process a Consent Application or Property in the Jurisdiction of the North Almaguin Planning Board"

Report dated 16 February 2021 presenting a new information piece to explain the requirements involved with preparing an application for Consent under Section 53 of the Planning Act, 2001.

REPORT RECOMMENDATION

1. THAT the information piece titled "How To Process a Consent Application for Property in the Jurisdiction of the North Almaguin Planning Board", be approved;
2. THAT the subject information piece be posted on the NAPBoard website and distributed as part of the Consent application package.
3. THAT the NAPBoard hereby confirms its position that effective immediately, submission of any new Consent applications must include documented comments from the applicable agencies and a properly prepared sketch that identifies the subject site and lands in the immediate vicinity, with accurate measurements applied.

DIRECTION REQUIRED / RECOMMEND APPROVAL

(motion available)

4. Proposed Amendments to the NAPBoard Procedure By-law 1-2019 as amended

Report dated 16 February 2021 recommending some housekeeping amendments to:

- (a) SECTION 2 – COMPOSITION and TERM OF OFFICE to reflect the revised composition issued by the MMAH on 1st September 2020;
- (b) SECTION 3 – MEETINGS to allow the NAPBoard to receive deputations and presentations via virtual media at its regular public meetings, and to accommodate changing the date of a meeting within one (1) week's notice, and to allow for scheduling virtual meetings for urgent business matters, and other housekeeping; and
- (c) SECTION 10 – AGENDA FORMAT for revising the category of business items.

RECOMMENDATION

THAT the amendments set out in the draft amending by-law attached as Appendix A of this Report, be approved and a by-law be enacted to amend By-law 1-2019 as amended, to implement the revisions, and read a first, second and third time and enacted.

DIRECTION REQUIRED / RECOMMEND APPROVAL

(motion available) (by-law available)



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(16 February 2021)

5. Canada Emergency Rent Subsidy (CERS)

Canadian businesses, non-profit organizations that experienced a drop in revenue during COVID 19 may be eligible to cover part of their commercial rent. Direction about applying for this subsidy is requested.

DIRECTION REQUIRED

(motion available)

9. FINANCIAL REPORT

1. 2020 Financial Statement

RECOMMEND RECEIPT & REFERRAL to the Auditor

(motion available)

2. 2021 Budget

RECOMMEND RECEIPT / APPROVAL

(motion available)

3. Protocol for Responding to Requests for Financial Information

DIRECTION REQUIRED

(motion available)

10. CLOSED SESSION - Nil

11. NEXT MEETING - Public Meeting to Hear Consents – *tentatively* 25 March 2021
(pending suspension of COVID 19 Containment restrictions)

12. ADJOURNMENT