



Thursday 7 October 2021

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**1. CALL TO ORDER**

Chairperson Dean Gates assumed Chairmanship and called this meeting to order at approximately 5:30 pm .

**2. MEMBERS PRESENT** (alphabetically)

	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
CHAIRPERSON	Dean Gates	(Unincorporated Townships, Ministry Appointee)
	Roger Glabb	(Powassan Citizen appointee)
	Randy Hall	(Councillor Powassan) (arrived 5:40pm)

**OTHERS PRESENT:**

NAPB Planner	Steve McArthur
NAPB Administrator	Amy Lang
NAPB Administrative Director	Karin Ann Brent

**B27/EAST MILLS/2021**

Dave Vidal (agent for the applicant by virtual platform)

**B28 & B29/EAST MILLS/2021**

Rick Miller (agent for the applicant by virtual platform)

**Item 10.1**

Joe Whitmell (agent for the applicant)

**3. ADOPTION / REVISION OF AGENDA**

On a verbal motion by Roger Glabb, seconded by John Borlase, the agenda was adopted as amended to add a Closed Session under subsection 239 items (2) and (6) of the *Municipal Act, 2001, S.O. 2001, C.25*.

CARRIED

**4. DISCLOSURES OF DIRECTOR OR INDIRECT PECUNIARY INTEREST - Nil**

**5. ADOPTION OF MINUTES**

- a) 29 July 2021
- b) 16 September 2021

RESOLUTION 54-2021      Moved by Roger Glabb      Seconded by John Borlase

THAT the Minutes of the following meetings of the North Almaguin Planning Board, be adopted as circulated.

- a) 29 July 2021 (Regular Public Consent Meeting)
- b) 16 September 2021 (Special Telecom Meeting)

CARRIED



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**6. PRESENTATIONS/DEPUTATIONS****B27/EAST MILLS/2021**

Dave Vidal, agent for the applicant, attended by virtual platform and spoke to the existing permanent easement that was registered for an adjacent lot created in 2006, will also provide vehicular and pedestrian access to the proposed new lot.

**B28 & B29/EAST MILLS/2021**

Rick Miller, agent for the applicants, attended by virtual platform and reviewed the North Bay Mattawa Conservation Authority (NBMCA) comments that the proposed lots can accommodate private septic systems, and OMAFRA MDS I work sheet indicates an acceptable distance from livestock activity on adjacent land.

**Item 10.1**

Joe Whitmell, attended by virtual platform as agent for the applicant, and questioned the proposed revision to the conditions of approval for Consent B25/WILSON/2020 to create a 50 acre parcel. NAPB Member John Borlase noted the existing creek location involved with the subject severance and the environmental impact of the existing and future development. At the request of the NAPBoard, the Administrative Director explained that the subject revisions will clarify of the intent of the NAPBoard in its prior decision on the subject Consent.

**7. 1. CONSENT APPLICATIONS**

Time Heard	APPLICANTS	B File #	LOCALITY	REQUESTED CONSENT	DECISION
5:33 – 5:36	VIDAL Joyce	27/2021	EAST MILLS	NEW 1.1ha (2.7 acre) LOT accessed by Permanent Easement	Approved with conditions
5:37 – 5:42	BUTCHER Dean and Cheryl	28/2021	EAST MILLS	New 2.9 ha (7.17 acre) LOT fronting on East Road	Approved with conditions
5:43 – 5:44	BUTCHER Dean and Cheryl	29/2021	EAST MILLS	NEW 2.9 ha (7.17 acre) LOT fronting on East Road	Approved with conditions

**2. SUBDIVISION APPLICATIONS – Nil****8. CORRESPONDENCE**

1. Notice dated 28 July 2021 from Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) advising its new office location at 875 Gormanville Road North Bay.
2. Notice dated 1 September 2021 from Responsible Forestry Solutions regarding an Independent Forest Audit of the French Severn Forest.



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RESOLUTION 55-2021 Moved by Roger Glabb Seconded by Randy Hall

THAT the following item(s) of correspondence presented to the North Almaguin Planning Board at its meeting on Thursday 7 October 2021, be received for information:

1. Notice dated 28 July 2021 from Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) advising its new office location at 875 Gormanville Road North Bay.
2. Notice dated 1 September 2021 from Responsible Forestry Solutions regarding an Independent Forest Audit of the French Severn Forest.

CARRIED

**9. BUSINESS ARISING FROM PREVIOUS MINUTES – Nil**

**10. NEW BUSINESS**

1. Clarification Revision to Notice of Decision B25/WILSON/2020

Report to the North Almaguin Planning Board meeting on 7 October 2021 seeking a clarifying revision to the revised Notice of Decision for B25/WILSON/2020 issued on 16 September 2021.

RECOMMENDATION

THAT the revised Notice of Decision issued on 16 September 2021 for Consent B25/WILSON/2020, be amended to clarify the intent of the directives in the conditions of approval, as set out in the Report to the North Almaguin Planning Board (NAPBoard) at its meeting on 7 October 2021.

RESOLUTION 56-2021 Moved by John Borlase Seconded by Randy Hall

THAT the revised Notice of Decision issued on 16 September 2021 for Consent B25/WILSON/2020, be amended to clarify the intent of the directives in the conditions of approval, as set out in the Report to the North Almaguin Planning Board (NAPBoard) at its meeting on 7 October 2021.

CARRIED [Revised Notice of Decision B25/WILSON/2020 issued]

2. Withdrawal of Application B34/PRINGLE/2021 & Request for Refund of Fee

Report to the North Almaguin Planning Board meeting on 7 October 2021 responding to the applicant's withdrawal of Consent application B34/PRINGLE/2021 and a request for refund of a portion of the fee.

RECOMMENDATION

THAT the withdrawal of Consent application B34/PRINGLE/2021 received by email on 8 September 2021, at which time the application was yet to be declared complete for issuance of the Notice of Meeting, be acknowledged; AND THAT the unused portion of the application fee for Consent B34/PRINGLE/2021 be refunded to the applicant, in the amount of \$750.00 as prescribed in Appendix of Financial Bylaw 2-2020 as amended.



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(10.2.)

RESOLUTION 57-2021 Moved by John Borlase Seconded by Roger Glabb

THAT the withdrawal of Consent application B34/PRINGLE/2021 received by email on 8 September 2021, at which time the application was yet to be declared complete for issuance of the Notice of Meeting, be acknowledged; AND THAT the unused portion of the application fee for Consent B34/PRINGLE/2021 be refunded to the applicant, in the amount of \$750.00 as prescribed in Appendix of Financial Bylaw 2-2020 as amended.

CARRIED

3. Draft Policy re Condolences for Bereavements

Report to the North Almaguin Planning Board meeting on 7 October 2021 proposing a policy for direction to staff to respond to situations of bereavement and sending condolences from the NAPBoard.

RECOMMENDATION

THAT the draft Policy titled “Condolences for Bereavements” attached to this Report to the North Almaguin Planning Board (NAPBoard) at its meeting on 7 October 2021, be approved.

RESOLUTION 58-2021 Moved by Dave Britton Seconded by Roger Glabb

THAT the draft Policy titled “Condolences for Bereavements” attached to this Report to the North Almaguin Planning Board (NAPBoard) at its meeting on 7 October 2021, be approved.

CARRIED

**11. FINANCIAL REPORT**

A chart of the NAPBoard financial status to 31 August 2021

RESOLUTION 59-2021 Moved by Roger Glabb Seconded by Dave Britton

THAT the chart of the NAPBoard financial status to 31 August 2021 presented at the NAPBoard meeting on 7 October 2021 be received for information.

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**12. CLOSED SESSION** (Pursuant to Subsections 239(2)(a) (e) and (6) of the *Municipal Act, 2001, S.O.2001, C.25*)

RESOLUTION 60-2021 Moved by Roger Glabb Seconded by Randy Hall

THAT pursuant to subsections 239(2) and (6) of the Municipal Act, 2001, S.O. 2001, C.25, that the North Almaguin Planning Board at its meeting on 7 October 2021 resolve to close a portion of that meeting to consider:

• Subsection 239 (2):

(b) a matter involving identifiable individual(s)

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**CARRIED**

At approximately 5:58pm, pursuant to Subsection 16.1 of the NAPBoard Procedure Bylaw 1-2019, as amended, a verbal motion by Roger Glabb, seconded by Randy Hall, calling a recess prior to the Closed Session was carried. The meeting recessed at 5:59pm.

The meeting resumed and the Closed Session commenced at approximately 6:05pm.

The NAPBoard moved out of the Closed Session at approximately 6:48pm and issued verbal direction to staff.

**13. ADJOURNMENT** – 6:49pm

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"Dean Gates"

Chairperson Dean Gates

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"Dave Britton"

Secretary-Treasurer Dave Britton