



MINUTES
Tuesday 29 June 2021

Adopted 29 July 2021

1. CALL TO ORDER

Chairperson Dean Gates assumed Chairmanship and called this meeting to order at approximately 8:50am via Telecom.

2. MEMBERS PRESENT (alphabetically)

	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
CHAIRPERSON	Dean Gates	(Unincorporated Townships, Ministry Appointee)
	Roger Glabb	(Powassan Citizen appointee)

MEMBERS ABSENT

Randy Hall (Councillor Powassan)

OTHERS PRESENT

Administrative Director Karin Ann Brent

3. ADOPTION / REVISION OF AGENDA

On a verbal motion by Roger Glabb, seconded by John Borlase, the agenda for this meeting was approved as amended to add items to discuss requirements for Consent application sketches , staffing the file digitization project and other administrative assistance.

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	ABSENT	ABSENT

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTERST AND GENERAL NATURE THEREOF - Nil

5. NEW BUSINESS

1. Renewal of Liability Insurance

RESOLUTION 38-2021 Moved by Roger Glabb Seconded by Dave Britton

WHEREAS Tim Hutcheson has been contacted multiple times and has been unable to provide a renewal quote for the NAPBoard’s liability insurance policy with MIS Insurance up to the date of this meeting;
 THAT a cheque in the amount of \$3850.00 be issued to MIS Insurance through broker Tim Hutcheson for renewal of the NAPBoard’s liability insurance coverage for the policy term 1st July 2021 through 1st July 2022;
 AND THAT any adjustment determined out of receipt of the policy renewal documentation from MIS Insurance be addressed, as required to remit additional payment or request a refund.

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	ABSENT	ABSENT



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(5.)

2. Requirements for Sketch(s) Submitted with Consent Applications

Discussion was held regarding the need to have sketches of proposed new lots and easements that clearly depict the proposal, its location on the subject primary property as well as the outlying area, and exact measurements in both metric and imperial. Subsequently, the NAPBoard gave direction to the Administrative Director to only accept sketches prepared by surveyors or cartographers.

DIRECTION

- 6. **CLOSED SESSION** (Pursuant to Subsections 239(2)(a) (e) and (6) of the *Municipal Act, 2001, S.O.2001, C.25*
 - ∞ (239 (2) (b) Personnel Matter re Identifiable Individual
 - ∞ (239 (2) (b) and (e) A matter of potential litigation / Identifiable Individual

RESOLUTION 39-2021 Moved by Dave Britton Seconded by Roger Glabb

THAT pursuant to subsections 239(2) and (6) of the Municipal Act, 2001, S.O. 2001, C.25, that the North Almaguin Planning Board at its meeting on 29 June 2021 to resolve into close a portion of that meeting to consider:

- Subsection 239 (2) (b) A matter involving an identifiable individual
- Subsection 239 (2) (b) and (3) A matter of potential litigation / identifiable individual

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	ABSENT	ABSENT

At approximately 9:20am, on a verbal motion by Dave Britton, seconded by Roger Glabb, the NAPBoard moved back into open session.

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	ABSENT	ABSENT

