



**MINUTES**  
**Wednesday 14 July 2021**

*Adopted 29 July 2021*

**1. CALL TO ORDER**

Chairperson Dean Gates assumed Chairmanship and called this meeting to order at approximately 8:32am by Telecom.

**2. MEMBERS PRESENT** (alphabetically)

	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
CHAIRPERSON	Dean Gates	(Unincorporated Townships, Ministry Appointee)
	Roger Glabb	(Powassan Citizen appointee)
	Randy Hall	(Councillor Powassan)

**OTHERS PRESENT**

Administrative Director      Karin Ann Brent

**3. ADOPTION / REVISION OF AGENDA**

On a verbal motion by John Borlase, seconded by Roger Glabb, the agenda was adopted as amended to add items to authorized execution of the annual MMAH operating grant agreement and discuss adjustment of the September 2021 meeting date.

**CARRIED** RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	X	

**4. CLOSED SESSION**(Pursuant to Subsections 239(2)(a) (e) and (6) of the *Municipal Act, 2001, S.O.2001, C.25*  
∞ (239 (2) (b) Personnel Matter re Identifiable Individuals

RESOLUTION 42-2021    Moved by Roger Glabb                      Seconded by Randy Hall

THAT pursuant to subsections 239(2) and (6) of the Municipal Act, 2001, S.O. 2001, C.25, that the North Almaguin Planning Board at its meeting on 14 July 2021 to resolve into close a portion of that meeting to consider:

- Subsection 239 (2) (b) Matters involving identifiable individuals

**CARRIED** RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	X	

On a verbal motion by Roger Glabb, seconded by John Borlase, the NAPBoard returned to open session.



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(4.)

RESOLUTION 43-2021    Moved by Roger Glabb                      Seconded by Dave Britton

THAT Amy Lang be offered the position of the part time Administrator for the North Almaguin Planning Board (NAPBoard), with a starting date of Wednesday 1st September 2021;  
AND THAT the remuneration scale for this position is confirmed at \$20.00 through \$45.00;  
AND THAT the probationary period to 22 December 2021 be remunerated at \$20.00 per hour;  
AND THAT a performance evaluation be done for determination of continuation at the position;  
AND THAT if warranted, a per hour increase be awarded for the year 2022.

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	X	

RESOLUTION 44-2001    Moved by John Borlase                      Seconded by Randy Hall

THAT Steve McArthur MCIP, RPP be offered the contract part-time position as Planning Technical consultant for the North Almaguin Planning Board, to commence 26 July 2021;

AND THAT the subject position be remunerated on an hourly basis at the rate of \$50.00 per hour as offered in the RFP submitted by Steve McArthur MCIP, RPP to a maximum of \$100.00 per Consent application, with permission to seek NAPBoard approval for additional hours to review complex Consent applications prior to undertaking the extra work.

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	X	

**5. NEW BUSINESS**

1. Annual MMAH Grant for Providing Planning Services to the Unincorporated Townships 2021 -2022

The Minister of the Ministry of Municipal Affairs and Housing issued its letter dated 12 July 2021 presenting a grant agreement for the NAPBoard’s delivery of planning services to the six (6) unincorporated townships in its jurisdiction.



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(5.)(1.)

RESOLUTION 45-2021    Moved by Roger Glabb                      Seconded by Randy Hall

That the Chairperson and the Secretary-Treasurer for the current term of the North Almaguin Planning Board (NAPBoard) be authorized to execute the Grant Agreement with the Ministry of Municipal Affairs and Housing for receipt of Planning Board Funding Allocation Program (PBFAP) funds for the purpose of administering planning services the NAPBoard performs in the unincorporated townships within its jurisdiction, during the Provincial fiscal year of 1st April 2021 to 31 March 2022.

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	X	

2. Re-Schedule of the September 2021 Meeting Date

RESOLUTION 46-2021                  Moved by John Borlase                      Seconded by Roger Glabb

THAT the tentative public meeting date for hearing Consents in September be-rescheduled to 5:30pm on Thursday 16 September 2021.

CARRIED RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GATES	X	
GLABB	X	
HALL	X	

6. ADJOURNMENT- 9:25am

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*"Dean Gates"*  
Chairperson Dean Gates

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*"Dave Britton"*  
Secretary-Treasurer Dave Britton