



MINUTES

Adopted in Resolution 1-2023 on 2 February 2023

**Monday 12 December 2022
Special Telecom Inaugural Meeting
(1st December 2022 to 30th November 2026 Term)**

1. CALL TO ORDER

The Administrative Director assumed Chairmanship of this Special Telecom meeting at approximately 4:00 pm pending appointment of the Officers for the new term.

2. MEMBERS PRESENT (alphabetically)

| | | |
|--------------|---------------------|------------------------------------------------|
| John Borlase | | (Unincorporated Townships, Ministry Appointee) |
| Dave Britton | SECRETARY-TREASURER | (Councillor Powassan) |
| Dean Gates | CHAIRPERSON | (Unincorporated Townships, Ministry Appointee) |
| Roger Glabb | | (Powassan Citizen appointee) |
| Randy Hall | | (Councillor Powassan) |

OTHERS PRESENT

Karin Ann Brent, NAPB Administrative Director

3. ADOPTION OF AGENDA

On a verbal motion moved by Randy Hall and seconded by John Borlase the agenda was adopted as amended to add a motion to accept the appointment of Roger Glabb as the Powassan Citizen representative as item 5.3, and the other items of business re-numbered accordingly.

AGENDA ADOPTED AS AMENDED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTERST AND GENERAL NATURE THEREOF- Nil

5. BUSINESS ITEMS

1. Appointments of NAPBoard Officers

Chairperson 2022-2026 Term: Nominations to position of Chairperson were opened: Dean Gates was nominated by John Borlase. Dean Gates accepted the nomination. There being no other nominations received, the nominations were closed.

RESOLUTION 107-2022 Moved by Randy Hall Seconded by Roger Glabb
THAT Dean Gates be appointed as the Chairperson of the NAPBoard for the term of 1st December 2022 to 30 November 2026 or until a successor is appointed.

CARRIED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |



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(5.1) Secretary-Treasurer 2022-2026 Term

Nominations to Position of Secretary-Treasurer were opened:
Dave Britton was nominated by Randy Hall. Dave Britton accepted the nomination.
There being no other nominations received, the nominations were closed.

RESOLUTION 108-2022 Moved by Roger Glabb Seconded by Dean Gates
THAT Dave Britton be appointed as the Secretary-Treasurer of the NAPBoard for the term of 1st December 2022 to 30 November 2026 or until a successor is appointed.

CARRIED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |

Appointments of Vice Chairperson and Secretary-Treasurer

Nominations to position of Vice-Chairperson were opened:
John Borlase was nominated by Roger Glabb. John Borlase accepted the nomination.
There being no other nominations received, the nominations were closed.

RESOLUTION 109-2022 Moved by Roger Glabb Seconded by Randy Hall
THAT John Borlase be appointed as Vice-Chairperson of the NAPBoard for the term of 1st December 2022 to 30 November 2026 or until a successor is appointed.

CARRIED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |

Nominations to position of Vice-Secretary-Treasurer were opened:
Dave Britton nominated by Randy Hall. Randy Hall accepted the nomination.
There being no other nominations received, the nominations were closed.

RESOLUTION 110-2022 Moved by John Borlase Seconded by Roger Glabb
THAT Randy Hall be appointed as Vice Secretary-Treasurer of the NAPBoard for the term 1st December 2022 to 30th November 2026 or until a successor is appointed.

CARRIED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |



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(5.)

2. Appointment of Three (3) Signatories for the NAPBoard for its 2022 – 2026 Term

Nominations to Position of First Signatory were opened.
Chairperson Dean Gates was nominated by Dave Britton. Dean Gates accepted the nomination.
There being no other nominations, the nominations were closed.

Nominations to Position of Second Signatory were opened.
Secretary-Treasurer Dave Britton was nominated by Randy Hall. Dave Britton accepted the nomination.
There being no other nominations, the nominations were closed.

Nominations to Position of Second Signatory were opened.
Vice Secretary-Treasurer Randy Hall was nominated by Dave Britton. Randy Hall accepted the nomination.
There being no other nominations, the nominations were closed.

RESOLUTION 111-2022 Moved by John Borlase Seconded by Dean Gates

WHEREAS the signatories of the North Almaguin Planning Board are appointed volunteers and have other time commitments and responsibilities that preclude availability from time to time, and therefore three (3) signatories are appointed for each term;

BE IT RESOLVED THAT Dean L. Gates be appointed as the First Signatory for the North Almaguin Planning Board for the current term 1ST December 2022 to 30th November 2026 or until a successor is appointed.

BE IT FURTHER RESOLVED THAT David J. Britton be appointed as the Second Signatory for the North Almaguin Planning Board for the current term 1ST December 2022 to 30th November 2026 or until a successor is appointed.

BE IT FURTHER RESOLVED THAT Randy Hall be appointed as the Third Signatory for the North Almaguin Planning Board for the current term 1ST December 2022 to 30th November 2026 or until a successor is appointed.

AND THAT these appointments of signatory be registered with the NAPBoard’s bank.

CARRIED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |



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(5.)

3. Accept Roger Glabb Appointment as Powassan Citizen Representative on NAPBoard

RESOLUTION 112-2022 Moved by John Borlase Seconded by Roger Glabb

THAT Roger Glabb be accepted as the citizen appointment to the NAPBoard by the Municipality of Powassan through Powassan Council Resolution 2022-358 receiving its “Governance Structure for Committees and Council for the 2023-2026 term” passed at the Council meeting on Tuesday, 6 December 2022.

CARRIED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |

4. Set First Public Meeting Date in 2023

On a verbal motion by Dean Gates, seconded by Roger Glabb, the NAPBoard set its first public meeting for the year 2023 to be held at 6:00pm on Thursday 2 February 2023.

FIRST PUBLIC MEETING DATE SET Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |

5. Application for Special Business Case Funding

Letter dated 28 November 2022 from MMAH Manager of Community Planning and Development Municipal Services Office – North (Sudbury) inviting submission of applications for Special Business Case Funding in the next fiscal year (2023/24). The deadline for submission is 20 December 2022.

Discussion was held regarding the creation of a project plan to seek programmed funding to produce and implement an Official Plan for the Unincorporated Territories and a Zoning Bylaw which can be funded through this program. A proposal setting out funding requirements over the course of the term could be prepared and circulated to the NAPBoard for input and submitted to the MMAH. John Borlase noted that an Official Plan was implemented for the unorganized townships in the vicinity of Sault Ste. Marie and suggested consultation with that planning board to assist with the project.



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(5.) (5.)

RESOLUTION 113-2022 Moved by Dave Britton Seconded by John Borlase

THAT the NAPBoard Administrative Director be directed to formulate a business case for a project to draft and process an Official Plan for the unincorporated townships in the jurisdiction of the NAPBoard to fund in 2023:

- NAPBoard staff time to define a project to compose a draft Official Plan for the Unincorporated Townships of East Mills, Hardy, McConkey, Patterson, Pringle and Wilson in the NAPBoard jurisdiction, and process it through the legislated public meeting process through to Minister approval;
- NAPBoard staff time to process a Call for Proposal to retain an OPPI Planner for the Official Plan project; and
- NAPBoard staff time and publication of a Call for Proposal to retain a GIS service provider for the mapping required for an Official Plan;

And the NAPBoard Administrative Director is hereby authorized to submit an MMAH Special Business Case Funding application for the subject Official Plan project by the MMAH deadline of 20 December 2022.

CARRIED Recorded Vote Taken due to Telecom Voting

| MEMBER NAME | YEAH | NAY |
|-------------|------|-----|
| BORLASE | X | |
| BRITTON | X | |
| GATES | X | |
| GLABB | X | |
| HALL | X | |

6. ADJOURNMENT – 4:32pm

“Dean Gates”

Chairperson Dean Gates

“Dave Britton”

Secretary-Treasurer Dave Britton